



# ONLINE CHECK-IN PACKET

UPDATED 2023



## REGISTRATION CHECK LIST

- REGISTER YOUR TEAM ASAP – THERE ARE A LIMITED NUMBER OF TEAMS ACCEPTED IN EACH AGE GROUP
  
- COMPLETE AND SUBMIT THE TEAM ROSTER NO LATER THAN THE MONDAY PRIOR TO THE TOURNAMENT. ANY TEAM WHO FAILS TO SUBMIT THIS ON TIME WILL BE DOCKED POINTS.
  - INSTRUCTIONS FOR UPLOADING YOUR TEAM ROSTER:
    - LOGIN TO YOUR GOTSPORT ACCOUNT
    - SELECT 'TEAM MANAGEMENT' THEN CLICK ON YOUR TEAM
    - SELECT 'TEAM REGISTRATIONS' THEN SELECT THIS EVENT
    - SELECT 'REGISTRATION' AND THEN SELECT 'EDIT'
    - YOU CAN NOW UPLOAD THE REQUIRED FORMS
  
- REVIEW THE RULES OF THE GAME WITH YOUR PLAYERS SO THAT EVERYONE IS PREPARED
  
- YOU WILL RECEIVE AN “APPROVED” COPY OF YOUR GAME REPORT FROM THE TOURNAMENT DIRECTOR. YOU WILL THEN NEED TO PRINT THE APPROVED FORM- ONE COPY FOR EACH GAME PLUS A COPY IN CASE YOU MAKE IT TO THE CHAMPIONSHIP GAME. YOU WILL FILL IN THE GAME INFORMATION ON EACH REPORT AND PROVIDE TO THE REFEREE PRIOR TO THE MATCH.
  - IF YOU DO NOT PROVIDE THE APPROVED VERSION FOR EACH MATCH, YOUR TEAM WILL BE DOCKED POINTS. - APPROVED VERSIONS WILL NOT BE AVAILABLE AT THE FIELDS, YOU MUST BRING THESE WITH YOU
  
- ON GAME DAY – BE SURE THAT EACH PLAYER HAS SOME FORM OF BIRTHDATE PROOF. THIS COULD BE A DRIVER’S LICENSE, BIRTH CERTIFICATE, PASSPORT OR EVEN THEIR PLAYER CARD FROM THEIR LEAGUE.
  - THESE WILL ONLY BE USED IF A ROSTER IS CHALLENGED
  - IF A PLAYER DOES NOT HAVE PROOF OF THEIR BIRTHDATE WHEN ASKED, THEY WILL BE DEEMED AS AN INELIGIBLE PLAYER WHICH COULD MAKE YOUR TEAM FORFEIT



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**TEAM ROSTER**

TEAM NAME	DIVISION
COACH NAME	PHONE NUMBER

**\*\*PLEASE PRINT CLEARLY IN BLACK INK\*\***

PLAYER NAME	BIRTHDATE

**AS COACH/TEAM MANAGER, I AGREE THAT ALL PLAYERS LISTED ABOVE ARE OF THE AGE LISTED BESIDE THEIR NAME. I AGREE THAT IF I NEED TO MAKE CHANGES TO THIS ROSTER, THAT I WILL DO SO NO LATER THAN THE FRIDAY PRECEDING THE EVENT. I UNDERSTAND THAT ALL PLAYERS MUST HAVE AGE IDENTIFICATION AVAILABLE TO PROVE AGE IF NEEDED DURING THE DURATION OF THE TOURNAMENT AND THAT IF MY TEAM IS FOUND TO BE PLAYING AN ILLEGAL PLAYER, THAT THEY WILL FORFEIT ALL ALREADY PLAYED AND ALL UPCOMING GAMES.**

COACH/TEAM MANAGER SIGNATURE	DATE
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<b>TOURNAMENT STAFF ONLY</b>	
<b>ROSTER REVIEWED BY TOURNAMENT STAFF</b>	<b>GAME REPORT VERIFIED</b>
INITIALS/DATE	INITIALS/DATE