MIDNIGHT MADNESS SOCCER TOURNAMENT
ONLINE CHECK-IN INSTRUCTIONS
DEADLINE TO COMPLETE ONLINE CHECK-IN IS MONDAY PRIOR TO THE TOURNAMENT

Please read the instructions below carefully. If you have any questions regarding this document, please call (469) 383-8298 or email admin@waxahachiesoccer.org

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REQUIRED DOCUMENTS
Please gather the following required documents before proceeding with online check-in. *Partial registrations will NOT be accepted.*
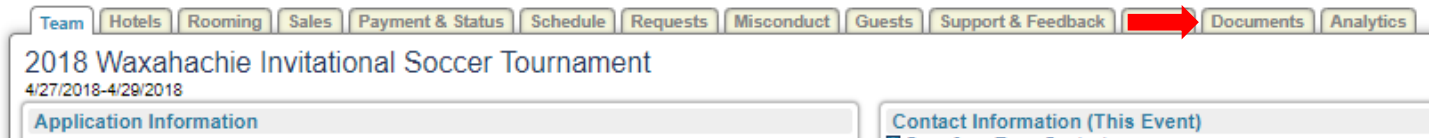- Team Roster
- Game Report

STEP 1: Log into your GotSoccer TEAM account. If your local organization does not use GotSoccer, please contact us for help creating an account.

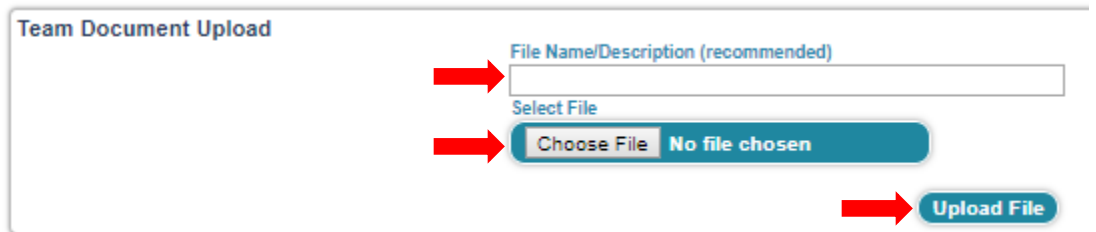**STEP 2:** Under Event Registration History, select "Midnight Madness"

STEP 3: Select the Documents tab

STEP 4: Under Team Document Upload select the appropriate File Name/Description from the drop-down menu and then select Choose File to pick the correct file from your computer to upload. Once you have chosen the correct file from your computer, select Upload File.

STEP 5: Repeat Step 4 for each item that needs to be uploaded for your team

REMINDER: Partial uploads will not be accepted. All documents required for each team must be uploaded in order for your team to be considered "checked-in".

Once your team documents have been received and approved, you will receive an email with further instructions.